

# Student Progression Plan

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## Mission Statement

The academy is committed to fostering academic excellence, personal growth, and character development in a supportive, values-based environment. Our Student Progression Plan ensures that each student achieves mastery of essential knowledge and skills while preparing for college, career, and lifelong success.

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## Purpose

The Student Progression Plan outlines the policies and procedures for student advancement through grade levels, promotion, retention, remediation, and graduation requirements. This plan ensures consistency, transparency, and accountability in assessing student performance.

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## Grade Calculations

### GRADING SYSTEM FOR GENERAL EDUCATION STUDENTS IN GRADES K – 12

GRADE	GRADING SCALE	VALUE	DEFINITION
A*	90-100	4	Outstanding Progress
B*	80-89	3	Above Average Progress
C*	70-79	2	Average Progress
D*	60-69	1	Lowest Acceptable Progress
F**	00-59	0	Failure**
I	n/a		Incomplete
P	n/a		Pass; credit earned
NG	n/a		No Grade/Insufficient Enrollment

#### For Grades K-5

I (Incomplete) - All grades of "I" (Incomplete) shall be made-up as soon as possible but no later than the end of the next grading period.

NG (No Grade/Insufficient Enrollment) – Insufficient enrollment can be used when a student is enrolled fewer than 15 days.

**NOTE:** An \* beside a course grade indicates a student is working below grade level standards. This rule shall be applied to grades of "F," and "D" earned in any class, or for courses whose number begins with a 77, 78, or 79 except for learning strategies for those students in Program of Study A.

\* Teachers may use plus (+) and minus (-) symbols as part of this grading system with the letter grades in reporting to parents.

\*\* A teacher shall send home a written scholarship warning/progress report that serves as written notification at any time during a grading period when it is apparent that a student may fail or is doing unsatisfactory work that may lead to failure in any course/subject. Electronic communication does not meet this requirement. The parents will be offered an opportunity for a conference with the teacher

and/or head of school/designee. A student may not receive a grade of “U” or “F” if this procedure has not been followed.

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## Reporting Student Progress

Report cards will clearly depict and grade

- the student’s academic performance in each class or course in Grades K- 12;
- the student’s conduct and behavior, and
- the student’s attendance, including absences and tardies.

An asterisk on a course grade indicates a student is working below grade level standards. The final report card of the school year shall contain (1) a statement indicating end-of-year status or performance/nonperformance at grade level; (2) acceptable/unacceptable behavior and attendance; and (3) promotion/non-promotion.

## Grade-Level Progression

### Elementary School (Grades K-5)

#### Curriculum Standards

- Instruction is based on a custom curriculum aligned with the school’s mission.
- Core subjects include English Language Arts (ELA), Mathematics, Science, Social Studies, and Physical Education, with enrichment in electives [e.g., art, music, foreign language].

#### Assessment

- Students are assessed through teacher evaluations, standardized tests (e.g., iReady or MAP, Stanford Achievement Test), and portfolio-based assessments.
- Progress reports are issued [quarterly/semesterly], with parent-teacher conferences held at least twice annually.

#### Promotion Criteria

- Students must demonstrate proficiency (e.g., 70% or higher) in core subjects or show adequate growth as determined by individualized benchmarks.
- Reading proficiency by Grade 3 is emphasized, with remediation provided if needed (aligned with Florida’s focus on early literacy, even for private schools accepting scholarships).

#### Retention

- Retention may occur if a student fails to meet minimum proficiency levels after remediation. Decisions are made collaboratively with teachers, administrators, and parents.

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### Middle School (Grades 6-8)

#### Curriculum Standards

- Builds on elementary foundations with increased rigor in ELA, Mathematics (including Pre-Algebra and Algebra I options), Science, Social Studies, and electives.

- Students may begin earning high school credit for advanced courses (e.g., Algebra I, foreign languages).

#### Assessment

- Includes midterm/final exams, projects, and standardized testing. (e.g., iReady or MAP, Stanford Achievement Test), and portfolio-based assessments.
- A cumulative grade point average (GPA) is introduced, with a minimum of 2.0 required for promotion.

#### Promotion Criteria

- Students must pass core subjects with a minimum grade of “C” (70%) or demonstrate mastery through alternative assessments.
- Successful completion of a civics education course in Grade 7 or 8 is required (as aligned with state scholarship programs).

#### Remediation

- Students not meeting standards may participate in summer school, tutoring, or an individualized learning plan.

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## High School (Grades 9-12)

### Curriculum Standards

- Offers a college-preparatory curriculum with options for Standard and Honors courses.
- Core areas include ELA, Mathematics, Science, Social Studies, and electives tailored to student interests.

### Graduation Requirements

- Students must earn a minimum of 24 credits:
  1. 4 credits in English
  2. 4 credits in Mathematics (including Algebra I, Geometry, and two additional math courses)
  3. 3 credits in Science (including Biology and two lab-based courses)
  4. 3.5 credits in Social Studies (including U.S. History, World History, American Government (.5), Economics (.5) and Personal Financial Literacy (.5))
  5. 1 credit in Fine or Performing Arts
  6. 1 credit in Physical Education/Health
  7. 7.5 credits in Electives
- Pass Grade 10 English Language Arts (ELA) or a concordant score
- Pass Algebra 1 end of course (EOC) or a comparative score
- A minimum cumulative GPA of 2.0 is required.
- Completion of a senior project or community service hours (e.g., 75 hours) may be required.

### Assessment

- Norm-referenced assessment (iReady)
- Semester End of Course (EOC) exams.

- Algebra (Must Pass for Graduation)
  - Geometry
  - Biology
  - American History
- Students receiving state scholarships must meet testing requirements per [§ 1002.394](#) or [§ 1002.395](#) and take the norm-referenced assessments.
    1. Florida Tax Credit Scholarship: Personalized Education Program (PEP) option open to part time home school students.
    2. Family Empowerment Scholarship: Educational options (FES-EO) open to all K-12 students regardless of income.
    3. Family Empowerment Scholarship: Educational options (FES-UA for students with unique abilities).

#### Promotion and Retention

- Credit recovery options (online courses, summer school) are available for students falling behind.
- Florida high school students typically need to earn around 5-6 credits by the end of their current school year to be promoted to the next grade level, assuming they are on the standard 24-credit track. For example:
  - After 9th grade: ~6 credits to enter 10th grade.
  - After 10th grade: ~12 credits to enter 11th grade.
  - After 11th grade: ~18 credits to enter 12th grade.

#### Diploma Options

- Standard Diploma: Meets the above requirements.
- Honors Diploma: Requires a 3.5 GPA, additional AP/Honors courses, and [e.g., foreign language proficiency].

## Special Considerations

### Exceptional Student Education (ESE)

- Students with documented disabilities receive accommodations or modifications as outlined in an Individualized Learning Plan (ILP), developed with parental input.
- Progression is based on ILP goals rather than standard criteria when appropriate.

### English Language Learners (ELL)

- ELL students receive language support through targeted instruction.
- Progression is evaluated based on language proficiency growth (e.g., WIDA standards) and academic performance.

### Good Cause Exemptions

- Promotion exemptions may be granted for extenuating circumstances (e.g., medical issues, family emergencies) with administrative approval.

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## Remediation and Support

- **Intervention Programs:** Tutoring, after-school support, and summer enrichment are available for students needing additional assistance.
- **Parental Involvement:** Parents are notified of academic concerns and invited to collaborate on improvement plans.
- **Credit Recovery:** High school students may retake failed courses via approved online platforms or summer sessions.

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## Policy Review and Updates

This Student Progression Plan is reviewed annually by the academy administration to ensure alignment with educational best practices and student needs. Updates are communicated to families via handbook and website.

## Homework

The academy believes that homework reinforces the learning happening in the classroom as well as gives students the opportunity to learn important lessons in responsibility and accountability. Therefore, homework is assigned to reinforce or serve as a precursory activity for learning that has taken or will take place in the classroom. Homework is an integral part of the students' education.

### Approximate Time Guidelines

In general, the organization attempts to assign approximately ten minutes of homework per grade level to students. While we strive to use these guidelines, we like to make clear that it is impossible to gauge perfectly how long an assignment will take a given child, as some students take longer to complete tasks than others.

### Late Homework

One of the responsibilities of homework is to teach students responsibility and accountability. In order to accomplish this, and to ensure students do not fall behind on their schoolwork, it is essential that students complete their work on time. If homework is turned in late the grade the student receives shall be reduced by one letter grade (10%). Students who have an excused absence will have the number of days equal to the number of days absent to make up class and homework without penalty up to seven (7) days.

### Posting of Homework

All students will be required to use a daily agenda book to write their homework in, reinforcing the idea of teaching our students responsibility.

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## Compliance with Florida Law

While the academy operates as a private institution under [§ 1002.42](#), this plan supports compliance with state scholarship programs and prepares students for postsecondary opportunities in accordance with Florida's educational landscape.